

10 Sin Ming Drive Singapore 575701
Tel: 1800 – CALL LTA (1800 – 2255 582) Fax: (65) 65535329

14 December 2016

Please see Distribution List

Our ref VRL/09/2016
LTA/VR&L/V43.054.000

All Motor Vehicle Dealers

Your ref
DID 6553 5200 Fax 6553 5329

All Electronic Service Agents (ESAs)

All Export Processing Zone Operators

Dear Sir / Madam

Disposal of vehicles

We wish to remind all ESAs and motor vehicle dealers on LTA's disposal requirements of vehicles.

Vehicles may be disposed of in 3 ways:

1. Scrapped at an LTA-authorised scrapyard;
2. Exported out of Singapore; or
3. Stored in an LTA-authorised Export Processing Zone (EPZ) pending export.

1. Scrapped at an LTA-authorised scrapyard

The vehicle may be sent to any LTA-authorised scrapyard. Once the scrapyard operator accepted the vehicle for scrap, the disposal details will be transmitted electronically to LTA.

2. Exported out of Singapore

The engine block and the full chassis must be exported out of Singapore. Partial export of the engine block or chassis is not allowed. You may refer to Annex A for the details of the export documents to be submitted to LTA. Please note that LTA will not process the export documents if they are found to be non-compliant.

3. Stored in an LTA-authorised Export Processing Zone (EPZ)

The vehicle may be sent to any LTA-authorised EPZ for storage pending export. Once the EPZ operator accepted the vehicle for storage, the disposal details will be transmitted electronically to LTA. The maximum storage period is 12 months from the deregistration date of the vehicle. The vehicle (i.e engine block and full chassis) must be scrapped at an LTA-authorised scrapyard or exported out of Singapore with the export documents (see Annex A) submitted to LTA within 14 days from exit of the vehicle from the EPZ or the expiry of the 12-month storage period, whichever is earlier.

We wish to highlight that it is an offence to submit or cause to submit false documents. Offenders, if convicted, shall be liable to a fine not exceeding \$5,000 or to imprisonment for a term not exceeding 12 months or to both.

Please bring the contents of this circular to the attention of your members and staff. You may contact our Customer Service Officers on 1800-CALL LTA (1800-2255 582) if you have any questions.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Ng Lay Choo', written in a cursive style.

Ng Lay Choo
Deputy Director, VRL Service Operations
Vehicle Services Group

Annex A – Export documents to be submitted to LTA

The following documents must be submitted to the LTA as proof of export of a vehicle:

1. Duly endorsed Cargo Clearance Permit (CCP)*; and
2. Duly endorsed non-negotiable copy of Bill of Lading (BL) that is issued by a shipping line, shipping company or freight agent containing the following details:
 - Exporter / Importer details;
 - Vessel / Voyage number;
 - Port of discharge / destination;
 - Container / seal number (for vehicles stored in container);
 - Engine and chassis numbers of vehicle being exported;
 - Date vehicle is shipped on board the vessel; and
 - Details of all items in the container.

OR

Malaysian Customs' Import Declaration Form (for **export via Land checkpoints**).

**Please ensure that the physical engine and chassis numbers of the vehicle is verified by the ICA checkpoint officer and obtain an endorsement on the CCP from the ICA checkpoint officer. No endorsement will be required if the CCP is declared as 'containerised'.*

Distribution list

1. President
Automobile Importer & Exporter Association, Singapore
(Fax: 6746 1555)
2. President
Motor Traders Association of Singapore
(Fax: 6472 4930)
3. President
Singapore Motor Cycle Trade Association
(Fax: 6297 1313)
4. President
Singapore Vehicle Traders Association
(Fax: 6747 1010)
5. Export Processing Zone Operators
 - Boeki Auto & Marine Pte Ltd (Fax: 6458 7592)
 - Cogent Automotive Logistics Pte Ltd (Fax: 6261 5730)
6. Scrapyard Operators
 - Hup Lee Leong Hardware Pte Ltd (Fax: 6280 5328)
 - Kheng Keng Auto Pte Ltd (Fax: 6362 1968)
 - Sky Metal Pte Ltd (Fax: 6862 4533)